



Grand Knight *Expectations*



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State Treasurer



Core Responsibilities of the Grand Knight





Essential Traits for Effective Leadership

Faith-Centered Leadership

A successful Grand Knight demonstrates deep commitment to Catholic faith and values, leading by example in spiritual matters and ensuring council activities align with Church teachings. Your personal faith journey inspires others and reinforces the Order's first principle of Charity.

Communication Excellence

Clear, consistent communication with officers, members, clergy, and community partners is essential. This includes conducting effective meetings, active listening, timely correspondence, and articulating the council's vision and goals in compelling ways.

Organizational Ability

Managing multiple responsibilities requires strong organizational skills. Successful Grand Knights maintain calendars, delegate effectively, follow through on commitments, and establish systems that help the council operate efficiently and meet deadlines.



Council Leadership & Management

Set Clear Goals

Establish specific, measurable objectives for the fraternal year

Develop Action Plans

Create detailed strategies to achieve council goals



Monitor Progress

Track activities and adjust plans as needed

Delegate Responsibilities

Assign tasks to officers and committee chairs



Membership Growth & Engagement

Strategic Recruitment

Develop a year-round membership plan targeting specific parish groups and demographics. Personal invitation remains the most effective recruitment method, so equip your members with the knowledge and confidence to invite their fellow Catholic men.

Memorable Exemplifications

Coordinate dignified, inspiring exemplification ceremonies that make a lasting impression on new members. Ensure proper preparation, reverent atmosphere, and meaningful follow-up to integrate new Knights into council activities.

Ongoing Engagement

Implement retention strategies including regular communication, meaningful involvement opportunities, and recognition of member contributions. Personally reach out to inactive members and address their concerns or barriers to participation.



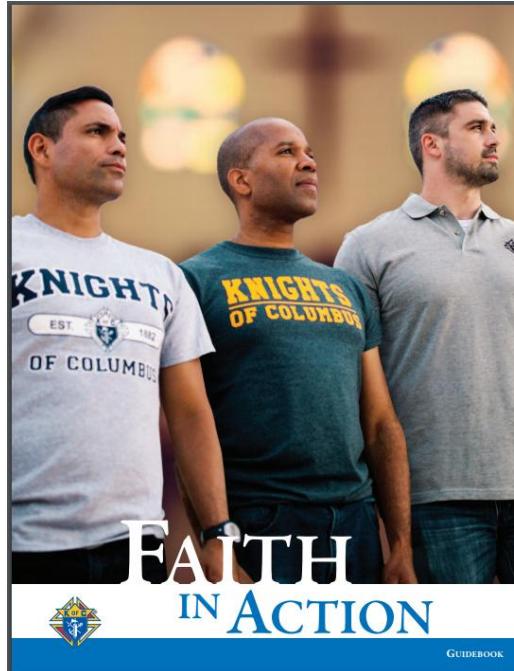
Faith in Action Participation

Faith Programs

- RSVP
- Holy Hour
- Spiritual Reflection
- Into the Breach

Life Programs

- March for Life
- Special Olympics
- Ultrasound Program
- Christian Refugee Relief



Family Programs

- Food for Families
- Family Prayer Night
- Family of the Month/Year
- Family Fully Alive

Community Programs

- Coats for Kids
- Global Wheelchair Mission
- Habitat for Humanity
- Disaster Preparedness

The Faith in Action program model provides a balanced approach to council activities. As Grand Knight, appoint capable program directors for each category and work with them to select specific programs that best match your council's capabilities and parish needs.



Parish & Community Relations

Serve as Parish Partner

Establish a regular meeting schedule with your pastor to discuss how the council can support parish priorities. Position the Knights as a reliable resource for parish projects and needs, ready to mobilize manpower and resources when called upon.

Align with Parish Calendar

Coordinate council activities with the parish calendar to avoid conflicts and maximize participation. Ensure Knights are visible and active in major parish celebrations, sacramental events, and community gatherings.

Expand Community Presence

Develop relationships with community organizations and local government to identify service opportunities. Position the Knights as a visible force for good beyond parish boundaries through targeted charitable initiatives.

Communicate Impact

Regularly share stories of Knight's service through parish bulletins, social media, and local press. Quantify and celebrate the council's contributions to both parish and broader community.



Administrative Reporting & Compliance

Form	Title	Due Date	Info
Form 185	Officers Chosen	June 30, 2025	Lists all elected and appointed council officers
Form 365	Service Program Personnel	June 30, 2025	Identifies program directors and chaimen
Form 1295	Semi-Annual Audit	August 15 February 15	Financial review by trustees
Form 1728	Annual Survey of Fraternal Activity	January 31	Documents volunteer hours and charitable giving
SP-7	Columbian Award Application	June 30, 2026	Reports service programs for Columbian Award



Leadership Development & Succession Planning

Identify Potential Leaders



Actively observe members who demonstrate initiative, reliability, and commitment to the Order's principles. Look beyond current officers to new or younger members who bring fresh perspectives and energy.

Provide Growth Opportunities



Offer progressive responsibilities through committee assignments and project leadership. Encourage participation in diocesan, state, and supreme council leadership training programs.

Offer Mentorship



Establish formal mentoring relationships between experienced officers and emerging leaders. Share institutional knowledge, best practices, and lessons learned through regular guidance sessions.



Facilitate Smooth Transitions

Create detailed transition documents for each officer position. Schedule overlap periods where outgoing and incoming officers work together before complete handoff of responsibilities.



District & State Relationship Management

Monthly

Maintain regular communication with your District Deputy through calls, emails, or in-person meetings. Share council highlights, challenges, and upcoming events. Review progress toward Star Council requirements.

Annually

Participate in state convention with council delegates. Attend Membership and Program Seminars offered by state council. Contribute to state charitable initiatives through council participation and financial support.

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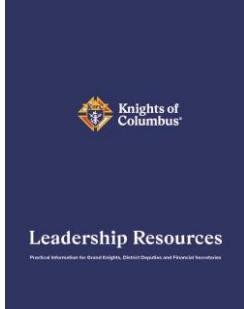
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Quarterly

Attend district meetings with Grand Knights to share best practices and coordinate joint activities.



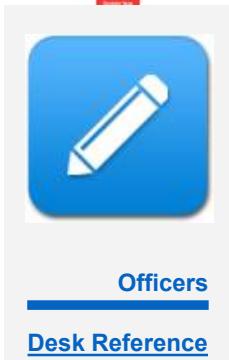
Resources



Outlines duties of officers with a focus on the District Deputy, Grand Knight, and Financial Secretary.



Biweekly newsletter sent via email.
Contains valuable information including incentives, training, reminders, and program information.



Provides guidance on a wide variety of topics related to K of C governance and operations.
Found in Officers Online



Questions?

